

**Notes of a meeting of the Full Governing Board of Granby Primary School held on Monday
5th March 2018 at 5.45 pm in the Camelot Room**

Present: Abbey Stewart, Dale Cross (from 6.45 pm), Glenys Mulvany, Nick Sone, Peter Fowler (Head teacher), Rowena Bass, Sandra Adegun

In attendance: Sue Foreman (Clerk)

The meeting was inquorate and governors decided to meet to discuss the issues on the agenda.

Item	<i>Any other business does not appear as an item on this agenda. If governors have AOB, please notify the Clerk prior to the meeting.</i>	Paper
1	<p>Apologies</p> <p>Apologies were accepted from Louisa Kiggell, Rob Penny and Sian Ramadani who all had family commitments; and from Graham James and Tracy Carter had work commitments. Governors congratulated the newly-elected parent governor, Owen Craven-Griffiths who had a work commitment and so was unable to attend - his apologies were also accepted. Dale joined the meeting after the parents' e safety meeting at 6.45pm</p>	
2	<p>Declarations of interest</p> <p><i>Governors are expected to declare any actual or potential conflicts of interest of any nature including direct and indirect pecuniary interests. Does anyone wish to declare an interest, other than those already registered?</i></p> <p>There were no further declarations</p>	
3	<p>Minutes of the last meeting (accuracy)</p> <p>The minutes of the last meeting were agreed and signed as a true record, with the following amendments:</p> <p>Present: Should read 'until' not untl.</p> <p>Item 9: Governor visits: need to be more systematic - word 'Be' was missing</p>	
4	<p>Matters arising from the minutes</p> <p>The following matters arising were discussed:</p> <p>Comparing PP data within the development group - this is ongoing</p> <p>Ofsted Data Dashboard to be on the agenda for a future meeting</p> <p>Governor visits - Sue to circulate guidance</p>	<p>Sue to action</p> <p>Sue to action</p>
5	<p>Questions on the Head teacher's report</p> <p>Peter presented his report and the following questions were asked:</p> <p>Q How will 30 hours funding come to us?</p> <p>The census and head count information has only recently gone in and we are waiting to see how the money comes to us. This will add a healthy amount to our budget.</p>	

5	<p>Questions on the Head teacher's report cont...</p> <p>Q The 3.87% increase is capped, isn't it?</p> <p>A Yes. This means we will do better in subsequent years.</p> <p>Q How were the e safety sessions received by parents?</p> <p>A We had 4 parents and 2 governors at the morning session and 3 parents and 1 governor at the evening session.</p> <p>The health and safety audit found us to be outstanding and thanks were recorded to Rob and Sue for their work.</p> <p>Peter and Glenys reported in the broadest possible terms on an allegations issue they have been working on. Glenys was thanked for the several hours work she had to put in over several days.</p> <p>It was agreed to have a governor attending Team Teach training to monitor that; monitor an anonymised Positive Handling Plan; and understand the de-escalation systems we use in school.</p>	Sue to action
6	<p>Academy conversion update</p> <p>The heads will be meeting on 13th March to discuss how to progress these issues. Hard MAT, soft MAT and no MAT are all options.</p>	
7	<p>Reports from committees</p> <p>Questions arising from the Finance, Premises, Health and Safety Committee report:</p> <p>Early close down of books was not well-received by us and other schools and leaves us with some difficulty in continuing to operate for the next 6 weeks.</p> <p>There was no report from the Personnel and Pay Committee report as this has not yet taken place.</p>	
8	<p>Governors' skills audit</p> <p>It was intended that governors would work in pairs to complete the skills audit. This would be collated by the Clerk and fed back to a future meeting. However, due to the very small number of attendees it was decided to defer this item.</p> <p><i>Dale joined the meeting at 6.45pm</i></p>	Sue to agenda
9	<p>SFVS</p> <p>The draft SFVS was discussed. Governors agreed that this should be submitted as is. It was signed and dated by the Chair.</p>	
10	<p>Update on governor attendance, CPD and monitoring visits</p> <p>The Clerk presented the attendance figures which will be published on the website.</p> <p>CPD - Sue was asked to resend safer recruitment details</p>	Sue to action Sue to action

10	<p>Update on governor attendance, CPD and monitoring visits cont...</p> <p>Monitoring visits - it was agreed to ask Louisa to develop a spreadsheet recording monitoring visits. All governors are asked to be proactive in making monitoring visits to school.</p>	Louisa & all governors to action
11	<p>PTA update (Verbal)</p> <p>Dale reported that we have a very hard working, committed and well-attended PTA who are raising money really well.</p> <p>Governors expressed their thanks to the PTA for their support.</p>	
12	<p>Admissions arrangements</p> <p>The admissions policy was considered and agreed.</p>	
13	<p>Annual safeguarding audit and safeguarding policy</p> <p>The safeguarding audit was discussed, agreed and signed by the Chair of Governors, with the following amendments:</p> <p>P6 - insert NSPCC and a potential deliverer of safer recruitment training P9 - insert name of school</p>	Sue to amend
14	<p>Prevent audit</p> <p>Glenys and Abbey reported verbally on their monitoring visit and will circulate the written report.</p>	Glenys & Abbey to action
15	<p>PSED objectives and equality policy</p> <p>Governors reviewed the Equalities policy, accessibility plan and PSED objectives. These were agreed, subject to a change of date on the accessibility plan.</p> <p>Gender neutral schools. This had been brought to our attention by a series of BBC programmes. We have subsequently trawled the internet looking for definitions, information, scholarly articles etc. We have only been able to find attention grabbing headlines in the red-tops about schools where girls are no longer allowed to wear skirts. It was agreed to keep a watching brief on this as more information emerges.</p> <p>There was robust discussion on what governors present thought could be the most important elements of gender-neutral at Granby. These included:</p> <ul style="list-style-type: none"> • Ensuring that children are offered opportunities to make real choices • Ensuring that we don't disadvantage children through gender-bias • Providing non-gender stereotyped opportunities for children of both sexes • Promoting gender-neutral language but without abandoning personal pronouns • Offering role models who challenge gender stereotypes • Promoting high aspirations which aren't gender biased 	
16	<p>Meetings schedule 2018-2019 (draft)</p> <p>Governors were asked to feedback on proposed dates for next year.</p> <p>Dale and Sue agreed to check phase forum dates against the assessment cycle.</p>	<p>All governors</p> <p>Dale & Sue to action</p>

	<p>National Professional Qualification for Headship (NPQH)</p> <p>Dale explained to governors that he has recently started his NPQH which will take 18 - 24 months. As part of this, he has to lead a project in school; and has to present this to governors. This may take place at the April meeting.</p> <p>Peter explained that there is a rigorous selection process to get onto the course and Dale had done extremely well in this. Governors wished Dale well with the course.</p>	Sue to agenda
	<p><i>The meeting closed at 7.30 pm</i></p>	