

Minutes of a meeting of Granby Primary School – Full Governing Board School Improvement Plan meeting

23rd April 2018 at 5.45 pm in the Camelot Room

Present: Abbey Stewart, Dale Cross, Glenys Mulvany, Graham James, Louisa Kiggell, Peter Fowler (Head teacher), Rob Penny, Rowena Bass, Sandra Adegun, Sian Ramadani

In attendance: Sue Foreman (Clerk)

Owen was welcomed to the meeting and governors introduced themselves.

<i>Item</i>	<i>Any other business does not appear as an item on this agenda. If governors have AOB, please notify the Clerk prior to the meeting.</i>	<i>Action</i>
1	<p>Apologies</p> <p>Apologies for absence were accepted from Tracy Carter and Nick Sone who both had work commitments.</p> <p>Owen Craven-Griffiths was welcomed to his first meeting following his recent election as a parent governor.</p>	
2	<p>Declarations of interest</p> <p><i>Governors are expected to declare any actual or potential conflicts of interest of any nature including direct and indirect pecuniary interests. Does anyone wish to declare an interest, other than those already registered?</i></p> <p>There were no further declarations of interest</p>	
3	<p>Minutes of the last meeting (accuracy)</p> <p>The minutes of the last meeting were agreed and signed with the following amendments:</p> <p>Item 9 - the word be was missing</p> <p>- until has one 'l'</p>	
4	<p>Matters arising from the minutes</p> <p>The following matters arising were discussed:</p> <p>Dale will be working to compare the PP data with other schools in the DG</p> <p>Q Have there been any attendance rewards given out?</p> <p>A Not yet although Dale might look at this as part of his NPQH project.</p>	
5	<p>Election of Vice Chair of Governors</p> <p>Graham James has decided to stand down from his role as Vice Chair of Governors and Co-Chair of Pay and Personnel Committee. He was thanked for his considerable work for the governors over the last 3 years or so.</p> <p>An election was held for the post of Vice Chair:</p>	

5	<p>Election of Vice Chair of Governors cont...</p> <p>Abbey Stewart was nominated by herself, seconded by Louisa Kiggell. A secret ballot was held and Abbey was elected.</p>	
6	<p>Reports from phase forum meetings</p> <p>The reports from phase forums were presented and the following questions asked / points discussed:</p> <p>Q What changes will be made to assessment cycle throughout the school?</p> <p>A They will be in 10 week blocks and the phase forums will be brought into line.</p> <p>Q What impact do children with SEND/behavioural issues have in KS1?</p> <p>A profound effect, and it is especially boys in this cohort.</p>	
7	<p>SEND verbal update</p> <p>Glenys provided a verbal update on SEND which included:</p> <ul style="list-style-type: none"> • Greater partnership working with SEMH - social, emotional, mental health issues • Karen Parker is working 4 full days now and this is creating improved capacity to address issues and secure appropriate funding • There are a growing number of children with emotional and mental health issues • Attachment is also an area of growing behavioural concerns • We have opened our sensory room which is already working more successfully than we had hoped for. It is a very positive addition to the school. 	
8	<p>SIP & SEF</p> <p>SIP and SEF have been driving school improvement until the Ofsted visit. Peter mentioned: 30 hours in the nursery; year 1 phonics; Iris and triads; greater depth in KS1 and KS2; Singapore maths to support a skills deficit in a particular cohort; extreme and challenging behaviours. This continues along with attendance of SEND & PP children. It is embedded in our post-Ofsted action plan.</p> <p>Q Is there a member of staff leading on more able pupils?</p> <p>A No the phase leaders are responsible for this within their phase</p> <p>Glenys commented on the hands-on intervention Peter undertakes with the most challenging and needy children.</p> <p>We have 9 schools committed to the academy conversion process with us which leaves us well placed to move in that direction.</p> <p>Q Was there anything identified by Ofsted which hadn't already been identified by the school?</p> <p>A Not really. Ofsted have to give actions for improvement and we were already aware of the issues they raised.</p>	

9	<p>Monitoring</p> <p>Louisa explained how the governors' CPD spreadsheet is going to be used to record and monitor governor visits. The visits diary and reports folder were also shared.</p> <p>Governors were reminded of the visits / monitoring paperwork and process. They worked in pairs to plan their next visit to school.</p> <p>Rob - FS w/c 14th May - using astroturf & canopy in PE - monitoring the impact of spending decisions</p> <p>Graham - website</p> <p>Rowena - Christian creation with 2 classes</p> <p>Sian - Maths, date tbc - key skills and big maths; English - Y3 after half term</p> <p>Sandra - w/c 21st May - SMSC or reading - Y6</p> <p>Abbey - Forest School FS on Friday</p> <p>Louisa - in this morning FS visit</p> <p>Owen - tbc</p> <p>Glenys - SEND nurture group - attendance - closing the gap</p>	All to action
10	<p>Post Ofsted action update</p> <p>This was covered in the SIP and SEF</p>	
11	<p>Staff well being action plan</p> <p>Sue presented the staff well being action plan which followed the well being survey. The fit2teach app was discussed and it's use was thought to be a helpful tool in helping staff to self evaluate.</p>	
12	<p>Staff CPD</p> <p>Sue presented the staff CPD record and plans for the rest of the year. This examined statutory training, training to meet the needs of guidance and optional CPD training.</p>	
13	<p>SMSC & British Values</p> <p>Rowena presented her monitoring report from a visit she undertook. She spoke very highly of a range of lessons and activities she saw taking place. Sue shared Gridmaker with governors - a programme which records our SMSC activity.</p>	
14	<p>Review Terms of Reference for Phase Forums</p> <p>The terms of reference were agreed to be proposed without amendment</p>	
15	<p>Governor effectiveness</p> <p>It was reported that Tracy has decided to resign from the Governing Board with immediate effect due to her changing work commitments. Governors thanked her</p>	

15	<p>Governor effectiveness cont...</p> <p>for her contribution over the last 2 years.</p> <p>Governors reviewed the paper on Governor Effectiveness and decided that it should be brought to each SIP meeting.</p> <p>Glenys described the work done so far to implement the governors' performance management policy. She has completed a 'pilot' with Abbey and will be rolling this out to other governors the term.</p>	
16	<p>PTA news</p> <p>Dale reported that he is now the new PTA treasurer.</p> <p>A recent PTA meeting has agreed the purchase of an outdoor classroom which will be located near the Millennium Garden. It is a large summer house structure which will have lighting and heating. It will provide additional intervention space for up to 8 children and may also be used for lunchtime clubs run by children.</p> <p>Glenys led the governors in recording their thanks to the PTA for everything they do for the school.</p>	
	<p><i>The meeting closed at 7.50 pm</i></p>	