

Granby Primary School

Admissions Policy

Admissions Criteria for Nursery:

Parents who wish their child to be considered for a place at Granby Primary School's Nursery, should ensure they place their child's name on the Nursery waiting list soon after the child's 2nd birthday. This can be done by filling in an application form, which is available online or from the school office.

Granby Primary School offers a morning session (8.45am to 11.45am) **or** afternoon session (12.30pm to 3.30pm) and we currently have 26 places in each session.

When you apply for a place you will be asked for your preference for a morning or afternoon session. Where the requests for a particular session are greater than the places available, priority will be given to pupils living nearest to the school (calculated using the Leicester City system) and we adopt the following criteria for allocating places:

1. Pupils who are in the care of the Local Authority
2. Pupils who are on the list of children subject to child protection plans and need to attend an alternative school to avoid the abuser
3. Pupils who live in the priority area of the school
4. Pupils who have siblings already attending Granby Primary School
5. Pupils living in the area of a closed school
6. Pupils whose parents base their application on a religious conviction
7. Children of parents/carers fleeing domestic violence (Subject to verification by a senior social worker or current Leicester City Council procedures for housing reallocation in cases of recognised domestic violence)
8. Pupils who live nearest the School (measured in a straight line)

We can now offer extended nursery provision which will provide childcare for the other half of the day and lunchtime, enabling parents to access a full day of childcare from 8.45am to 3.30pm. There are facilities for children to have a nap in our sleep room and children need to bring a packed lunch with them. Availability is limited and there is a charge for the extended part of the care – please enquire at the school office for the current rate.

A place in Nursery Foundation Stage, does not automatically guarantee your child a place in Reception or Foundation Stage 2.

Admissions Criteria for Reception through to Year 6:

Parents wishing to apply for a place in Reception (Foundation 2) through to Year 6 must apply through Leicester Education Authority, as all places are allocated by the Schools Admissions Team and not managed through Granby Primary School

Children must start full time education in September after their 4th Birthday and places are allocated subject to availability and as per Local Authority criteria detailed below:

1. Pupils who are in the care of the Local Authority
2. Pupils who are on the list of children subject to child protection plans and need to attend an alternative school to avoid the abuser
3. Pupils who live in the priority area of the school
4. Pupils who have siblings already attending the same school but not the nursery
5. Pupils living in the area of a closed school whose parents name one of the linked schools to that area. If there are more of these preferences than places available, we will allocate them to the pupils who live closest in a straight line.
6. Pupils whose parents base their application on a religious conviction
7. Children of parents/carers fleeing domestic violence (Subject to verification by a senior social worker or current Leicester City Council procedures for housing reallocation in cases of recognised domestic violence)
8. Pupils who live nearest the School (measured in a straight line)

The contact details for the School Admissions Team are:

School Admissions
Leicester City Council
New Walk Centre
Welford Place
Leicester
LE1 6ZG.

You can contact the Admissions team on 0116 4541009 or email on admissions-online@leicester.gov.uk or contact the School Office for an application form.

Granby has 2 classes per year group (except for one year group which currently has 3 classes) and we have 30 places per class. However, we have adopted Leicester City Council's over-spill policy and subject to certain conditions, can take up to 31 pupils in a number of classes.

When a place is allocated by the Local Authority at Granby Primary School, all children start at the same time and we have one intake in September of each year.

Right of Appeal:

Parents have a right of appeal and if you do not get a place at your chosen school, the appeals are dealt with by the Leicester City Council School Admissions Team. Granby Primary School is unable to support or decline an application once a decision has been made by the Local Authority.

Mid-Term Transfers:

All mid-term transfers into Granby Primary School are also dealt with by Leicester City Council and you need to contact them for further information.

Secondary School Transfers in Year 7

Children from Granby transfer to the following schools:-

Sir Jonathan North Community College for Girls
The Lancaster School for Boys
Leysland High School
Lutterworth High School
Fullhurst Community College,
The Samworth Academy
Abingdon School

Granby has very good links with all these schools, and as a team we endeavour to make the transition to the children's secondary education as smooth as possible. All children have opportunities to visit their designated school and meet the staff. Teachers liaise very closely to prepare children and parents for this stage of their education. Senior staff at the secondary schools holds Parents' Evenings and Open Evenings in the year prior to transfer.