

Granby Primary School

Admissions Policy

Admissions Criteria for Nursery:

Parents who wish their child to be considered for a place at Granby Primary School's Nursery, should ensure they place their child's name on the Nursery waiting list soon after the child's 2nd birthday. This can be done by filling in an application form, which is available online or from the school office.

Granby Primary School offers a morning session (8.45am to 11.45am) **or** afternoon session (12.30pm to 3.30pm) and we currently have 39 places in each session. When you apply for a place you will be asked for your preference for a morning or afternoon session. You may mix morning and afternoon sessions. Where the requests for a particular session are greater than the places available, priority will be given to pupils living nearest to the school (calculated using the Leicester City system) and we adopt the following criteria for allocating places:

1. Pupils who live in the local community and are likely to attend Granby Primary School
2. Pupils who are in the care of the Local Authority
3. Pupils who are on the list of children subject to child protection plans and need to attend an alternative school to avoid the abuser
4. Children of parents/carers fleeing domestic violence (Subject to verification by a senior social worker or current Leicester City Council procedures for housing reallocation in cases of recognised domestic violence)
5. Pupils who live in the catchment area of the school and have a sibling who will still be in the school when the applicant starts
6. Pupils who live outside the catchment area of the school and have a sibling who will still be in the school when the applicant starts
7. Pupils who live in the catchment area of the school
8. Pupils who live outside the catchment area of the school

We can now offer extended nursery provision which will provide childcare for the other half of the day and lunchtime, enabling parents to access a full day of childcare from 8.45am to 3.30pm. There are facilities for children to have a nap in our sleep room and children need to bring a packed lunch with them. Availability is limited and there is a charge for the extended part of the care – please enquire at the school office for the current rate.

A place in Nursery Foundation Stage, does not automatically guarantee your child a place in Reception / Foundation Stage 2.

Admissions Criteria for Reception through to Year 6:

Parents wishing to apply for a place in Reception (Foundation 2) through to Year 6 must apply through Leicester City Council, as all places are allocated by the Schools Admissions Team and not managed through Granby Primary School.

Children start full time education in September after their 4th Birthday and places are allocated subject to availability and as per Local Authority criteria detailed below:

1. Pupils who are in the care of the Local Authority
2. Pupils who are on the list of children subject to child protection plans and need to attend an alternative school to avoid the abuser
3. Children of parents/carers fleeing domestic violence (Subject to verification by a senior social worker or current Leicester City Council procedures for housing reallocation in cases of recognised domestic violence)
4. Pupils who live in the catchment area of the school and have a sibling who will still be in the school when the applicant starts
5. Pupils who live outside the catchment area of the school and have a sibling who will still be in the school when the applicant starts
6. Pupils who live in the catchment area of the school
7. Pupils who live outside the catchment area of the school

Tiebreaker: Pupils who live nearest the School (measured in a straight line)

The contact details for the School Admissions Team are:

School Admissions
Leicester City Council
City Hall
115 Charles Street
Leicester
LE1 1FZ

www.leicester.gov.uk/admissions

You can contact the Admissions team on 0116 454 1009 or email on admissions.online@leicester.gov.uk or contact the School Office for an application form.

Granby has 2 classes per year group and we have 30 places per class. However, we have adopted Leicester City Council's over-spill policy and subject to certain conditions, can take up to 31 pupils in a number of classes.

When a place is allocated by the Local Authority at Granby Primary School, all children start at the same time and we have one intake in September of each year.

Right of Appeal:

Parents have a right of appeal and if you do not get a place at your chosen school, the appeals are dealt with by the Leicester City Council School Admissions Team. Granby Primary School is unable to support or decline an application once a decision has been made by the Local Authority.

Mid-Term Transfers:

All mid-term transfers into Granby Primary School are also dealt with by Leicester City Council and you need to contact them for further information.

Secondary School Transfers in Year 7

Children from Granby transfer to the following schools:-

Sir Jonathan North Girls College
The Lancaster Academy
Countesthorpe Academy
Lutterworth High School
Fullhurst Community College,
Tudor Grange Samworth Academy

Granby has very good links with all these schools, and as a team we endeavour to make the transition to the children's secondary education as smooth as possible. All children have opportunities to visit their designated school and meet the staff. Teachers liaise very closely to prepare children and parents for this stage of their education. Senior staff at the secondary schools holds Parents' Evenings and Open Evenings in the years prior to transfer.